

**BOARD OF DIRECTORS
HOWARD CENTRAL APPRAISAL DISTRICT
MEETING MINUTES
January 14, 2026**

The Board of Directors of the Howard Central Appraisal District (HCAD) convened for their Regular Meeting on January 14, 2026, at 12:30 p.m. Directors present were Craig Wyrick, Scott Emerson, John Cline, Jordan Partee and Tiffany Sayles. Julie Duke represented the HCAD.

Opening of Meeting

The Chairman called the meeting to order, announced that it had been duly posted and that a quorum was present.

The Board stood for the Pledge of Allegiance.

The Board of Directors selected its' officers for 2026, per Texas Property Tax Code 6.04(a). Scott Emerson moved to nominate Craig Wyrick as Chairman. Jordan Partee seconded the motion. Craig Wyrick moved to nominate Scott Emerson as Secretary. Jordan Partee seconded the motion; motions were approved 4 to 0. Craig Wyrick is Chairman, Scott Emerson is Secretary.

The opportunity for public comments was offered. No public comments.

Regular Business

Scott Emerson moved to approve the Bills and Financial Reports for December 2025. John Cline seconded the motion; Approved 4 to 0.

New Business

Craig Wyrick moved to have a written policy to waive penalties and interest on late allocation payments made by the taxing entities, retroactive to January 1, 2025, with no expiration date. Jordan Partee seconded the motion; approved 4 to 0.

Scott Emerson moved to approve a two year contract with TMI for a MAP Tracker program and consulting. Craig Wyrick seconded the motion; it was approved 4 to 0.

Craig Wyrick moved to review and adopt the Investment Policy for 2026, with one change, the designated investment officer position will now say Chief Appraiser position. Jordan Partee seconded the motion; it was approved 4 to 0.

The Board will conduct a 2027 Budget Workshop, scheduled for Wednesday, May 13th at 10:00 AM, followed by the Regular Meeting at 12:30 PM.

John Cline moved to approve the bid to tint the windows for the lobby and the boardroom. Scott Emerson seconded the motion; it was approved 4 to 0.

No discussion concerning TYP. No action was taken.

The Board discussed Keely Parnell's upcoming training classes. No action was taken.

Chief Appraiser Report

Julie Duke reported to the Board that the EagleView flyover is complete and the results are available.

Julie Duke informed the Board that Keely Parnell is a Registered 1 Appraiser and she will be signed up for several upcoming classes.

Julie Duke let the Board know that the MAP Reviewer will be onsite Tuesday, January 20th.

Julie Duke told the Board that applications are needed for the Appraisal Review Board for the 2026-2027 term.

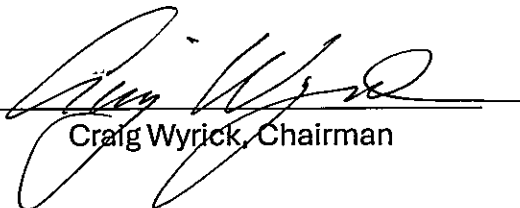
Julie Duke notified the Board that the repairs on the 2025 Chevy are complete and the 2020 Chevy is now at the body shop for repairs.

Julie Duke reported to the Board that there were no Lawsuit Updates.

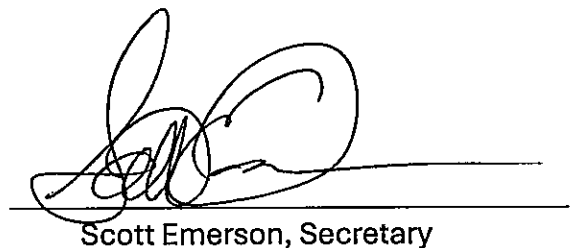
Julie Duke reported to the Board there were no Adverse Findings.

Adjourn

The Chairman adjourned the meeting at 1:20 p.m.



Craig Wyrick, Chairman



Scott Emerson, Secretary