

BOARD OF DIRECTORS
HOWARD CENTRAL APPRAISAL DISTRICT
MEETING MINUTES
March 12, 2025

The Board of Directors of the Howard Central Appraisal District (HCAD) convened for their Regular Meeting on March 12, 2025, at 12:30 p.m. Directors present were Craig Wyrick, John Cline, Mike Dawson, Tiffany Sayles. Clarissa Teichman and Julie Duke represented the HCAD.

Opening of Meeting

Craig Wyrick, Chairman, called the meeting to order, announced that the meeting had been duly posted and that a quorum was present.

The Board stood for the Pledge of Allegiance.

Guests present at the meeting were Richard Petree with Western Valuation, Doug Wagner County Commissioner, and Manuel Araujo with Harris Govern.

The opportunity for public comments was offered by the Chairman. Richard Petree addressed the board on the good work the staff are doing and the positive changes in this district since he first came in as Interim Chief Appraiser.

Regular Business

John Cline moved to approve Minutes for February 12, 2025, Meeting. Mike Dawson seconded the motion; Approved 3 to 0.

Craig Wyrick moved to approve the Bills and Financial Reports for February. John Cline seconded the motion; Approved 3 to 0.

New Business

The Board discussed some issues with TYP involving supplements and corrections. Some of these issues were a result of TYP continuing to update accounts after certification at the request of the Chief Appraiser. For 2025 the Chief Appraiser and TYP will establish a cut off date for changes and updates, so we do not repeat this problem again in Tax Season 2025.

After much discussion on issues HCAD, and the Tax Accessor Office is having with Harris Govern, Manuel Araujo with Harris Govern will meet with the Chief Appraiser and Tiffany Sayles after the Board Meeting to go into more detail. The Board will continue to monitor the progress of Harris Govern.

Craig Wyrick moved to request the Chief Appraiser to go out for bids for one new pickup with the possibility of trading in the 2013 and 2017 pickups or selling them outright to the public. John Cline seconded the motion; Approved 3 to 0.

Craig Wyrick moved to deposit future interest earned on all HCAD accounts into the Savings Account at Western Bank. These funds will be earmarked for HCAD vehicle purchases, resulting in the removal of the budget line for new vehicles. John Cline seconded the motion; Approved 3 to 0.

Mike Dawson requested to table Per Diem and Mileage Rates until the April Meeting. It will be added to the April Agenda.

Craig Wyrick moved to accept the Western Valuation contract of \$1,000 for FY-2025. John Cline seconded the motion; Approved 3 to 0.

The Board discussed conducting a Budget Workshop at the end of the April 9th Meeting.

Chief Appraiser Report

Clarissa Teichman informed the Board that the operations survey due to the state by March 31st has already been submitted.

Clarissa Teichman informed the Board that HCAD is accepting applications for ARB members.

Clarissa Teichman informed the Board that they have completed all appraisals and sales analysis. Richard Petree will review their numbers for PVS.

Clarissa Teichman informed the Board there were no changes in lawsuits.

Clarissa Teichman reported to the Board No Adverse Findings concerning HCAD.

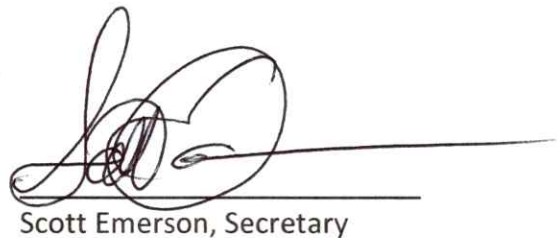
Clarissa Teichman reported to the Board No Budget Changes.

Adjourn

The Chairman adjourned the meeting at 2:05 p.m.



Craig Wyrick, Chairman



Scott Emerson, Secretary