

**BOARD OF DIRECTORS
HOWARD CENTRAL APPRAISAL DISTRICT
MEETING MINUTES
SEPTEMBER 13, 2023**

The Board of Directors of the Howard Central Appraisal District (HCAD) convened for their Regular Meeting on September 13, 2023, at 12:30 p.m. Directors present were Scott Emerson, Craig Wyrick, Noel Hoff, Jordan Partee, Mike Dawson. Clarissa Teichman and Julie Duke represented the HCAD.

Opening of Meeting:

Scott Emerson, Chairman, called the meeting to order, announced that the meeting had been duly posted and that a quorum was present.

The Board stood for the Pledge of Allegiance.

The opportunity for public comments was offered by the Chairman. No public comments were made.

Regular Business

Craig Wyrick moved to approve the Minutes of July 19, 2023, as presented to the Board. Noel Hoff second the motion; Approved 5 to 0.

Noel Hoff moved to approve the Bills and Financial Reports for July and August 2023. Scott Emerson seconded the motion; Approved 5 to 0.

New Business

John O'Connell and Matthew Tepper of McCreary, Veselka, Bragg & Allen, P.C. Attorneys at Law (MVBA) gave a presentation to the Board describing their firm and experience in working with appraisal districts and their desire to work for HCAD.

The Board discussed the district's legal representation with the current attorney, versus the MVBA Law Firm, representing the district. Craig Wyrick moved to table this item to give the Chairman an opportunity to talk with the district's current attorney. Jordan Partee seconded the motion; Approved 4 to 1.

The Board discussed the Employee Insurance Benefits and possible changes in coverage which would require amending HCAD's Employee Personnel Policy. Noel Hoff moved to table this item until the next meeting. Jordan Partee seconded the motion; Approved 5 to 0.

Clarissa Teichman, Chief Appraiser requested approval to give raises to three employees. Craig Wyrick moved to accept the raises as presented to the Board as long as the request is in writing and the Chairman signs the request. Noel Hoff seconded the motion; Approved 5 to 0.

The Board was presented with a Holiday Schedule for 2024 consisting of 13 paid holidays. Noel Hoff moved to accept the holiday schedule as presented to the Board. Jordan Partee seconded the motion; Approved 5 to 0.

Chief Appraiser Report

Clarissa Teichman reported to the Board that HCAD will be appraising BSISD this year using the new software. Clarissa and Julie will be starting Big Spring Leadership next week, and HCAD is fully staffed at this time with eight employees.

Clarissa Teichman informed the Board that there were no changes in lawsuits. Current lawsuits are Twin Eagle and Solaris.

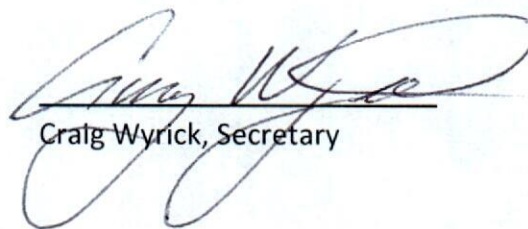
Clarissa Teichman stated there were no adverse findings.

Clarissa Teichman stated there were no changes in the budget.

Scott Emerson moved to adjourn the meeting. Noel Hoff seconded the motion; Approved 5 to 0. The meeting adjourned at 2:30 p.m.



Scott Emerson, Chairman



Craig Wyrick, Secretary