

BOARD OF DIRECTORS
HOWARD CENTRAL APPRAISAL DISTRICT
MEETING MINUTES
June 14, 2023

The Board of Directors of the Howard Central Appraisal District (HCAD) convened for their Regular Meeting on June 14, 2023, at 12:30 p.m. Directors present were Scott Emerson, Craig Wyrick, Jordan Partee, and Mike Dawson. Clarissa Teichman and Julie Duke represented the HCAD.

Opening of Meeting

Scott Emerson, Chairman, called the meeting to order, announced that the meeting had been duly posted and that a quorum was present.

The Board stood for the Pledge of Allegiance.

The opportunity for public comments was offered by the Chairman. No public comments were made.

Regular Business

Craig Wyrick moved to approve the minutes dated May 10, 2023, and the minutes dated May 17, 2023 for the Budget Workshop. Jordan Partee seconded the motion; it was approved 4 to 0.

Jordan Partee moved to approve the Bills and Financial Reports for May 2023. Scott Emerson seconded the motion; it was approved 4 to 0.

New Business

Eve Nieto and Kelly Fristoe presented to the Board the Blue Cross Blue Shield Benefits Plan for employees of HCAD, with deductibles, co-pay and cost per employee for the Board to review. No action was taken during the meeting. Scott Emerson requested that we discuss this in more detail at the next meeting.

The Board did not take action on the proposed 2024 Budget.

Craig Wyrick moved that we schedule the next Board Meeting for July 19, 2023, and conduct a budget hearing. Jordan Partee seconded the motion. It was approved 4 to 0.

Craig Wyrick moved that HCAD retain Richard Petree as a Consultant through the calendar year of 2023 to ensure the success and further the training of our new Chief Appraiser. Mike Dawson seconded the motion. It was approved 4 to 0.

Scott Emerson moved to transfer \$130,341.13 to pay invoices received on 3/29/23 for \$63,020.30, 3/29/23 for \$27,700.70, 3/29/23 for \$36,011.60, and 5/31/23 for \$6,608.53 from Harris Govern, Craig Wyrick seconded the motion. It was approved 4 to 0.

Chief Appraiser Report

Clarissa Teichman informed the Board that Julie Duke has passed her RPA test and she will receive her RPA license in February 2024. By February of 2024 HCAD will have three RPA's.

Clarissa Teichman informed the Board that in 2018 HCAD had a 12% protest ratio after appraisal values were mailed out. In 2022 HCAD had a 4% protest ratio, and for 2023 she does not have all the figures as of the meeting, but it should be less than last year. Clarissa wanted to inform the Board that this decline in protest is credited to all of the employees of HCAD doing a wonderful job by providing service with respect and courtesy to the tax payer.

Clarissa Teichman updated the Board that HCAD has two (2) pending lawsuits, the others have been settled. Pending lawsuits are Twin Eagles and Solaris.

Clarissa Teichman stated there were no Adverse Findings.

Clarissa Teichman stated there were no changes in the budget.

Craig Wyrick moved to adjourn the meeting, Jordan Partee seconded the motion; it was approved 4 to 0. Meeting Adjourned at 2:40 p.m.



Scott Emerson, Chairman



Craig Wyrick, Secretary