

**BOARD OF DIRECTORS
HOWARD CENTRAL APPRAISAL DISTRICT
MEETING MINUTES
DECEMBER 14, 2022**

The Board of Directors of the Howard Central Appraisal District (HCAD) convened for their Regular Meeting on December 14, 2022, at 12:30 p.m. Directors present were Craig Wyrick, Scott Emerson, Noel Hoff, and Mike Dawson. Richard Petree and Clarissa Teichman represented the HCAD.

Opening of Meeting:

Craig Wyrick, Chairman, called the meeting to order, announced that the meeting had been duly posted and that a quorum was present.

The Board stood for the Pledge of Allegiance.

The opportunity for public comments was offered by the Chairman. No public comments were made.

Regular Business

Scott Emerson moved to approve the Minutes of October 12, 2022. Mike Dawson seconded the motion; it was approved 4 to 0.

Mike Dawson moved to approve the Bills and Financial Reports for October and November 2022. Noel Hoff seconded the motion; it was approved 4 to 0.

New Business

Discussion on the Auditor for FY 2022 revealed that three (3) firms submitted proposals. After discussion Craig Wyrick made motion to accept the proposal of Roberts & McGee, CPA. Noel Hoff seconded the motion; it was approved 4 to 0.

The Holiday Schedule for 2023 was presented to the Board by HCAD. After discussion Craig Wyrick made motion to add October 9, 2023, Columbus Day to the proposed Holiday Schedule giving them thirteen (13) Approved Holidays for 2023. Noel Hoff seconded the motion; it was approved 4 to 0.

Evaluations of the Chief Appraiser and Deputy Chief Appraiser were deferred until after the Chief Appraisers Report.

Discussion and Action on the 2023 Budget Amendments that were tabled during the September 14, 2022, Board of Directors Meeting to be addressed at the December meeting. Craig Wyrick

made motion to take this business off the table for discussion and possible action. The motion did not receive a second; therefore, this item remains tabled due to lack of a second.

Due to recent incidents, the Board request that any correspondence sent to the taxing entities be emailed to the Board Members as well. The Board Members are representatives of the taxing entities, the Board of Directors should be well informed. The taxing entities call their respective Board Member when they have questions. If the Board Member has not received the same e-mail, it is hard for them to address the question properly.

Chief Appraiser Report

Clarissa Teichman reported to the Board that the Coahoma Appraisal was completed. The new web site page has been updated. HCAD is trying out a new program to help them with the accuracy of deeds and property legal descriptions. This software is free to the district for the first year then the Board can approve the cost if they choose to keep the software. An ad will be put in the local newspaper that HCAD is seeking applications for Appraisal Review Board (ARB) Members. In January 2023, applications for ARB Members will be presented to the District Judge. Under new law, the selection of ARB Members will be made by the District Judge. The Board of Directors request that HCAD have three (3) ARB Members.

Clarissa Teichman reported that Bridge Longhorn was added to the current lawsuits.

Richard Petree reported that there were no adverse findings.

Richard Petree reported that there were no budget changes.


Executive Session

The Board convened into Executive Session at 2:50 p.m. pursuant to Section 551.074.

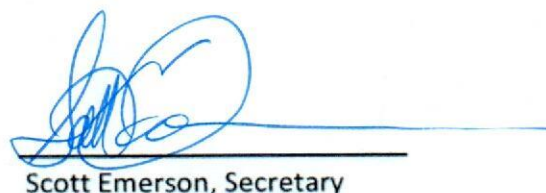
The Board returned from Executive Session at 3:00 p.m.

Scott Emerson made motion to accept the Chief Appraisers evaluations by the Board of Directors, and that the Deputy Chief Appraiser evaluation would not be performed by the Board. Noel Hoff seconded the motion; it was approved 4 to 0.

The Chairman adjourned the meeting at 3:05 p.m.



Craig Wyrick, Chairman



Scott Emerson, Secretary