

BOARD OF DIRECTORS
HOWARD COUNTY APPRAISAL DISTRICT
MEETING MINUTES
May 12, 2021

The Board of Directors of the Howard County Appraisal District (HCAD) convened for their Budget Hearing and Regular Scheduled Meeting, Wednesday May 12, 2021, at 12:40 PM. Directors present were Craig Wyrick, Scott Emerson and Mark Barr; Tiffany Sayles. Richard Petree and Cara Nichols represented the HCAD.

Open Budget Hearing:

Craig Wyrick, Chairman, called the meeting to order, announced that the meeting had been duly posted and that a quorum was present, the Budget Hearing is now open to the Public. County Commissioners John Cline and Eddilisa Ray, along with Mayor Shannon Thomason addressed the Board. They urged the Board to reconsider the large salary increases proposed in the 2022 Budget. No other comments were presented to the Board. Craig Wyrick closed the Budget Hearing at 12:45 PM.

Open of Meeting

The Chairman called the regular scheduled meeting to order at 12:45 PM. The opportunity for public comments was offered by the Chairman. No public comments were made.

Regular Business

Mark Barr moved to approve the Minutes of April 14, 2021. Scott Emerson seconded the motion; it was approved 3 to 0.

Scott Emerson moved to approve the Bills and Financial Reports for April 2021. Mark Barr seconded the motion; they passed 3 to 0.

New Business

Mark Barr moved to amend the BOD Policies and Procedures to include the following:

1. Change the Meeting time to 12:30 PM on the second Wednesday of each month.
2. Any salary increase proposed by the Chief Appraiser shall not be made until approved by the Board of Directors.

Craig Wyrick seconded the motion. Motion passed 3 to 0.

Attached is the Addendum To Board Policies and Procedures approved by the Board of Directors.

Mark Barr moved to approve the carpet cleaning bid from Heaven's Best for \$398.70. Scott Emerson seconded the motion. Motion passed 3 to 0.



Chief Appraiser Report

Mr. Petree reported that we have received two nominees so far, for the current BOD vacancy. They are Dwain Fox for Howard County and Jordan Partee for the City of Big Spring. The other Entities still have eleven days to send in their nominations.

Mr. Petree explained that while mineral values are down, local values are up; and that mineral values are based on the previous year.

Mr. Petree let the board know that notices have not gone out yet but would be on May 20th and he reiterated that the appraisers, along with himself, would be talking to taxpayers about their values, as they come in with questions.

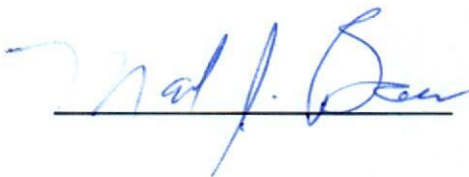
Mr. Petree informed the Board that there are still two lawsuits, Sleep Inn and The Reserves, and an arbitration, McDonald's pending.

Mr. Petree reported that there were no budget changes this month, nor any adverse finding to the Howard County Appraisal District this month.

The Board of Directors moved into Executive Session at 1:01 PM, in accordance to Section 551.074. The Board came out of Executive Session at 1:38 PM with no action taken.

The Chairman adjourned the Meeting at 1:39 PM


Craig Wyrick, Chairman





ADDENDUM TO BOARD POLICIES AND PROCEDURES

Board Meeting Day and Time

The Board meeting date and time is hereby updated to the second Wednesday of each month at the call of the Chairperson at 12:30 PM or at any other time proposed by the Chairperson or two of the current Board Members.

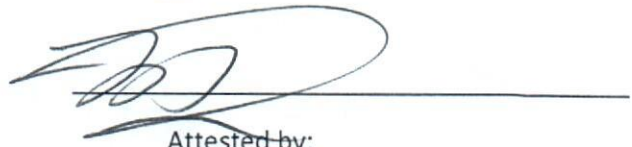
Salary Changes

Any salary increase proposed by the Chief Appraiser shall not be made until approved by the Board of Directors even though the proposed salary is within the budgeted amount approved in the Budget. The Chief Appraiser shall make the recommendation and provide justification for the increase and the Board of Directors shall act upon the recommendation at an official meeting of the Board.

Approved on this the 12th day of May, 2021 by action of the Board of Directors.



Chairperson of the Board



Attested by:

